

Organization Toolkit

A RESOURCE GUIDE OF 5 OF MY FAVORITE TOOLS TO STAY ORGANIZED.



FOR DAILY PLANNING

A5 DAY DESIGNER | AVAILABLE AT DAYDESIGNER.COM



FOR WEEKLY PLANNING

CLASSIC HAPPY PLANNER | AVAILABLE AT MEANDMYBIGIDEAS.COM



FOR MONTHLY PLANNING

LARGE DESK CALENDAR | CUTE OPTIONS AVAILABLE AT TARGET AND ANY LOCAL STORE



FOR JOTTING NOTES ON THE GO

SPIRAL NOTEBOOK | CUTE OPTIONS AVAILABLE AT TARGET AND BANDO.COM

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FOR TIME TRACKING

HOURS APP | AVAILABLE AT [HOURSTIMETRACKING.COM](https://hourstimetracking.com)



FOR APPOINTMENT PLANNING

ICAL APP | PRE-LOADED ON ALL [APPLE](https://apple.com) PRODUCTS



FOR PROJECT AND TASK CREATION

ASANA SITE IPHONE APP | AVAILABLE AT [ASANA.COM](https://asana.com)

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